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Ballet BC
677 Davie Street, 6th Floor
Vancouver, BC V6B 2G6
Canada

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balletbc.com

Position: Rehearsal Director
Reports to: Artistic Director
Responsible for: Coordination, development and delivery of all company programming

Deadline: September 28, 2018
Employment Begins: January 1, 2018
Employment Type: Permanent, Full Time

THE COMPANY

Combining classical integrity with a contemporary sensibility, Ballet BC is a creation-based company of 18 talented dancers from Canada and around the world that is committed to exploration and collaboration in contemporary dance. Solidly grounded in the rigour and artistry of classical ballet, with an emphasis on innovation and the immediacy of the 21st century, the company presents a distinct and diverse repertoire of the most sought-after Canadian and international contemporary ballet choreography.

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THE OPPORTUNITY

Ballet BC is seeking an experienced, progressive, collaborative dance professional to assume the role of full-time Rehearsal Director. Reporting to the Artistic Director, the Rehearsal Director is responsible for the coordination, development and delivery of all company programming in line with the Artistic Director's vision, and the company mandate and objectives.

The successful candidate must have a solid background in ballet and contemporary dance, extensive experience in the creation of new and progressive dance works and a desire to work in an intimate, collaborative and positive work environment. He/she will possess a passion for contemporary dance, sensitivity to the demands and challenges of the creative process, the flexibility to work with a variety of choreographers in a wide range of choreographic styles, and the ability to lead and inspire company dancers. He/she will also have broad knowledge of the Canadian and international dance scene, a strong work ethic and excellent communication skills.

ROLE AND RELATIONSHIPS

- Is an ambassador, representative and spokesperson for the company and its artistic objectives, and, at all times, acts in the best interest of the company
- Maintains a strong collaborative artistic partnership with the Artistic Director, with guest choreographers, dancers and all members of the artistic team
- Works collaboratively with the Company Manager, the Director of Production, Stage Manager, and all administrative staff
- Fosters communication and positive relationships with the local, national and international artistic communities and with the community at large

KEY RESPONSIBILITIES

- Demonstrates strong artistic leadership
- Creates and fosters a creative, collaborative and open ambience in the studio
- Leads, inspires, motivates and engages Ballet BC dancers
- Coordinates the hiring and scheduling of guest teachers and pianists for company class
- Teaches company class on a regular basis
- Acts as Rehearsal Director during the rehearsal of repertoire in studio and assists guest choreographers as necessary
- Advises the Artistic Director on the development, promotion and implementation of policies and procedures that promote the health and welfare of the dancers and the efficient use of company resources
- Effectively documents rehearsals and performances, with video and written documentation as required, and reviews them with the AD, artists and the Stage Manager
- Gains and maintains a solid working knowledge and understanding of the Addendum that governs the relationship between the company and the dancers to facilitate scheduling and procedures and to ensure the wellbeing of the dancers
- Produces, circulates and posts the daily rehearsal schedule and casting for works in keeping with the Addendum
- Communicates all casting changes to the appropriate personnel including the Stage Manager, Wardrobe Manager, Communications and Marketing Managers as necessary
- Works with company Operations Director on the scheduling of dancers for rehearsals and performances in Vancouver and on tour, to ensure compliance with the Addendum
- Works with company Wardrobe Manager on the scheduling of fittings and costume runs
- Coordinates the rehearsal activities of guest choreographers and other artists working with the dancers
- Assists in recruiting dancers as required
- Evaluates résumés and DVD's of audition applicants and creates a short list of candidates for auditions
- Provides administrative support as required by the Artistic Director
- Ensures that the Artistic Director is informed about dancer progress and issues affecting individual performance during class, rehearsals and productions
- Maintains artistic records and documentation of all works that enter the repertoire
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SKILLS AND QUALIFICATIONS

- Extensive experience and success working in a progressive, collaborative contemporary dance environment
- High level training and experience in classical ballet and contemporary dance
- Extensive experience teaching professional classically-trained dancers in a contemporary dance environment
- Extensive experience teaching and rehearsing contemporary dance repertoire
- Experience assisting choreographers in studio during the creation process
- Experience leading Master Classes for dancers of all ages
- Positive attitude, strong work ethic and inspiring presence
- Strong interpersonal, communication and team building skills
- Extensive knowledge of the Canadian, North American and international dance scenes
- Basic computer skills
- Knowledge of and or a willingness to learn basic audio editing techniques
- Ability to communicate in English with additional languages an asset.

Compensation

Annual salary commensurate upon experience, plus benefits.

HOW TO APPLY

Interested candidates should submit the following:

- cover letter
- résumé
- recent head shot
- a video or video link showing a recent work for which they have had preparation responsibility

Electronic applications preferred. Please submit applications and support material to: HR@balletbc.com

Applications will be accepted until 5pm, Friday September 28, 2018

We thank all applicants but only those selected for an interview will be contacted.

Applications may be submitted by mail to:

Rebecca Karpus

Ballet BC Artistic Assistant

677 Davie Street, 7th Floor, Vancouver, BC V6B 2G6

Contact Email: HR@balletbc.com

Contact Phone: (604) 732-5003 x213

