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POSITION: Manager of Education and Engagement
REPORTS TO: Dual Reporting Artistic Director ,Managing Director
JOB TYPE: Full-Time, 40 hours per week
LOCATION: Ballet BC Office/Studios and on-site at outreach locations

THE COMPANY

Ballet BC is an internationally renowned contemporary dance company led by Artistic Director Medhi Walerski. Deeply committed to presenting new work by established and emerging choreographers in addition to acclaimed repertoire, the 20-dancer company performs today's most sought-after Canadian and international choreography. Ballet BC tours regionally and internationally in addition to its regular performance season at the Queen Elizabeth Theatre in Vancouver. Ballet BC is a leader and resource in the community through dance education opportunities, community and audience outreach, and professional development activities which serve to provide greater access to our art form.

The largest dance organization in British Columbia, Ballet BC is located on culturally vibrant Granville Island in the heart of Vancouver, situated on the traditional, ancestral and unceded territory of the Coast Salish peoples—the Skwxwú7mesh (Squamish), Stó:lō and Səl'ílwətaʔ/Selilwutlh (Tsleil-Waututh) and xʷməθkʷəy̓ə m (Musqueam) First Nations.

THE POSITION

Ballet BC is seeking an experienced, progressive, collaborative dance professional to assume the role of Manager of Education and Engagement. Reporting to the Managing Director, the Manager of Education and Engagement is responsible for teaching movement workshops, as well as developing, coordinating and delivering all company outreach and education programs in line with Ballet BC's artistic vision, and the company mandate and objectives.

ROLE AND RELATIONSHIPS

- Maintains a strong collaborative partnership with the Artistic Director, dancers and all members of the artistic and administrative teams.
- Develops and maintains a dialogue with community partners and curates programming that is aligned with the company's strategic goals and mission.

- Is an ambassador, representative and spokesperson for the company and its artistic objectives, and at all times, acts in the best interest of the company.

KEY RESPONSIBILITIES

Outreach Program

- Responsible for creating a season plan for outreach and education activities in line with our strategic goals and performing activities.
- Responsible for the overall design and implementation of new programs in collaboration with the Artistic Director.
- Facilitates outreach classes in the community and in Ballet BC studios for public and private school programs and alternative education programs.
- Manages the Student and Community Dress Rehearsal that is part of each of the company's programs at the Queen Elizabeth Theatre.
- Seeks opportunities to engage with seniors and host sessions focused on dance as a tool for wellness either in the community or in Ballet BC studios.
- When required, hires Ballet BC community teachers for schools and conducts training workshops for these instructors.
- Prepares an annual budget for outreach and education activities in collaboration with the Managing Director
- Collaborates with the Development department on fundraising goals and needs.
- Tracks and reports attendance and milestones for our Development and Artistic team, and summarizes the season plan for any foundation or grant applications.
- Submits all outreach expenses (including instructor invoices, supplies, studio bookings, etc.) to the Finance Department and reviews outreach expenses with the Finance Department when requested.
- Works closely with the Artistic Director to identify opportunities for dancers and emerging artists to participate in community and school outreach activities.

Ballet BC Annex

- Develops and maintains relationships with public and private schools to book performances for Ballet BC Annex. This includes liaising with educators, Ballet BC artistic staff, production staff and dancers. Facilitates performance talkbacks and workshops around these performances when scheduled.
- Develops and coordinates annual Ballet BC Annex tour in collaboration with the Associate Artistic Producer and the Annex Touring Stage Manager.

QUALIFICATIONS

- Proven experience teaching dance and movement to participants of varied ages, backgrounds, and skill levels
- Experience designing, delivering, and evaluating educational programs for youth and adults

- Confident public speaker with experience leading presentations, workshops, and group facilitation
 - Understanding of cross-cultural dynamics with a demonstrated ability to build and maintain effective partnerships
 - Strong leadership and interpersonal skills, with the ability to work collaboratively in a team-oriented environment
 - Proven track record in developing, implementing, and evaluating strategic initiatives
 - Energetic and proactive, with a positive attitude and strong work ethic
 - Post-secondary degree or diploma in arts, education, or a related field
 - Proficiency in computer applications with experience in budget planning and management considered an asset
 - Strong written and verbal communication skills in English; additional languages are an asset
 - Willingness and ability to travel regularly between Ballet BC and schools or community partners
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ADDITIONAL INFORMATION

Salary Range: \$63,000 - 68,000 annually

Start Date: open until filled

To apply, please submit your CV and cover letter to: **careers@balletbc.com**.

Ballet BC is an equal opportunity employer committed to fostering an inclusive, equitable, and accessible work environment. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

The above list is not exclusive or exhaustive and the manager will be required to undertake such duties as may reasonably be expected within the scope of the post.

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